

USAFSOS Mobile Education Team Request

A memo in the basic format shown below is required prior to approval of specialized instruction or out of cycle courses. Requesting units should submit this memo signed by an O-6, or equivalent, and list the information mentioned below:

1. **Purpose.** This paragraph must request that the US Air Force Special Operations School provide an Air Force Mobile Education Team to meet the needs of the designated units. It must state when the training will occur and where the training will be conducted. This paragraph must also address the specific types of training that are required (i.e. Intercultural Competence, Theater Orientation (history, politics, national security interests, terrorism trends), Dynamics of International Terrorism, Contemporary Insurgency Warfare, etc).
2. **Background.** Why is this training needed? Is it tied directly to deployments? What types of missions will be covered during the deployment? How many and what types of forces will be trained? Are any of them SOF or SOF enablers? Are the forces active duty, national guard, or reserves? (Please keep it unclassified)
3. **Logistics.** Have classrooms been scheduled? What types of audio visual systems are available for the instructors?
4. **Funding.** Who will fund this education initiative? (Exact cost estimates will be provided by USAFSOS once the information above is received and instructors can be scheduled and confirmed)
5. **Point of Contact (POC).** POC for this request is: Rank, name, DSN, COMM #s and e-mail address.

Memo should be sent to: Colonel Eric D. Ray, Commandant, USAFSOS.
<mailto:eric.ray@us.af.mil> DSN: 579-5896; Commercial: (850) 884-5896.